

SEXUAL ASSAULT PROCESS for ARTB
Fort Benning Hotline: 706-566-7393



Incident Occurs



BN Victim Advocate called.

BN VA contacts Brigade SARC & VA **706-464-7711** or
Ft Benning Hotline **(706) 566-7393**



BN Victim Advocate will ensure victim's safety &
discuss Restricted/Unrestricted Options



RESTRICTED REPORTING

CONFIDENTIALLY REPORTING A CRIME
WHICH IS NOT INVESTIGATED
Victim can confidentially receive medical
treatment, advocacy services, and
counseling. Optional Forensic Exam.
Report will not trigger an investigation;
therefore, no action will be taken against
the offender(s) as a result of my report.



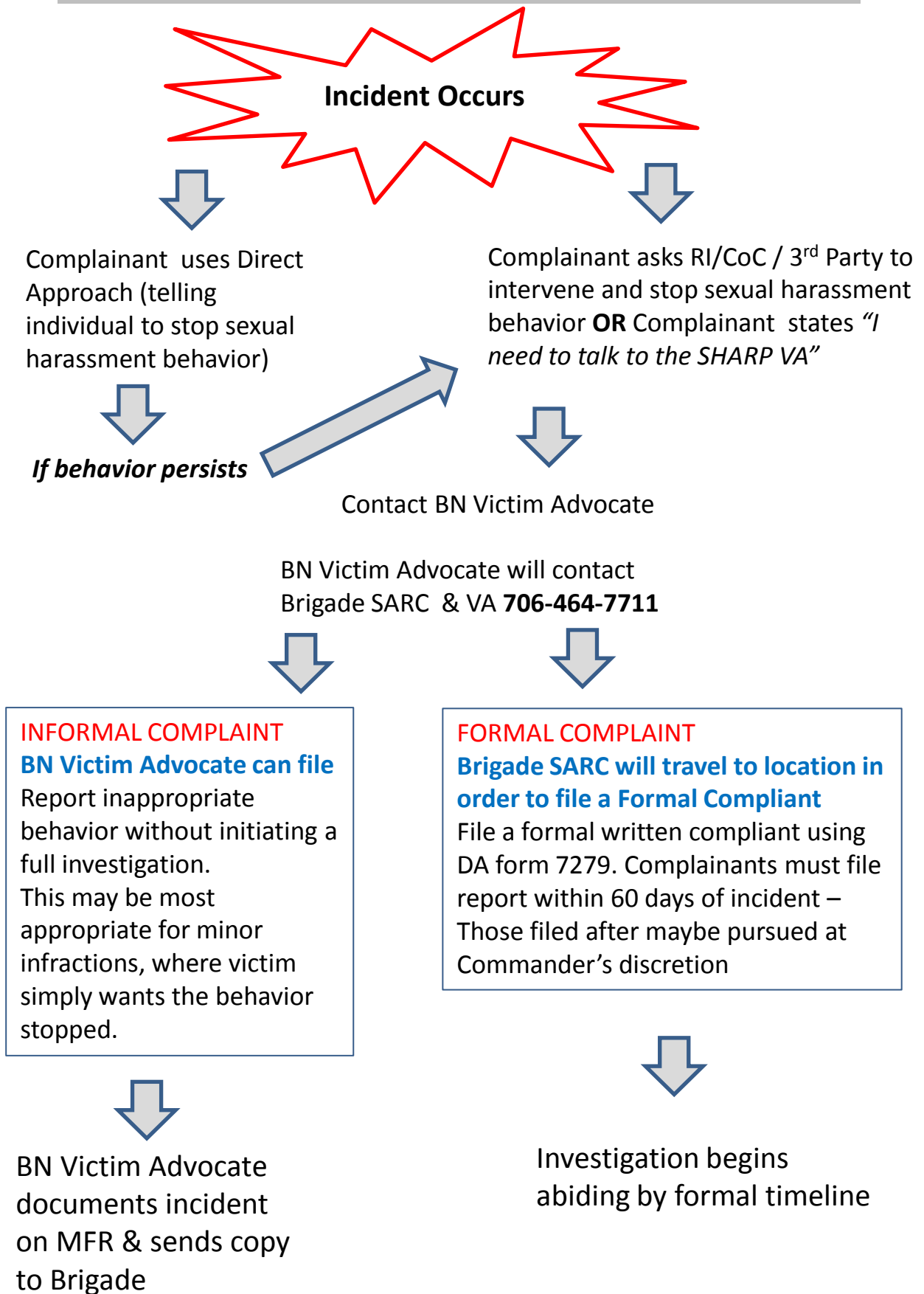
UNRESTRICTED REPORTING

REPORTING A CRIME WHICH IS INVESTIGATED
Victim can receive medical treatment, advocacy
services, counseling, optional forensic exam,
expedited transfer, and protective order against
the offender(s).



**CID Called- TRIGGERS
INVESTIGATION**

SEXUAL HARASSMENT PROCESS for ARTB
Fort Benning Hotline: 706-566-7393



SEXUAL HARASSMENT/ASSAULT RESPONSE & PREVENTION (SHARP) COMPLAINT PROCESS

**IF
YOU
ARE
THE
VICTIM**

**Call if you have been
sexually assaulted or
harassed**

HOTLINE: (706) 566-7393

Victims of Sexual Assault
have two (2) reporting
options:
Restricted or Unrestricted
Reports

Victims of Sexual Harassment
have two (2) reporting options:
Informal or Formal Complaints
MAKE AN INFORMAL COMPLAINT
TO REPORT INAPPROPRIATE
BEHAVIOR WITHOUT INITIATING
A FULL INVESTIGATION. THIS
MAYBE MOST APPROPRIATE FOR
MINOR INFRACTIONS, WHERE
VICTIM SIMPLY WANTS
BEHAVIOUR STOPPED.

**IF BEHAVIOUR
PERSISTS**

RESTRICTED REPORTING (CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)

Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

FILE A FORMAL WRITTEN COMPLAINT (DA FORM 7279-R) WITH ANY OF THE FOLLOWING AGENCIES. COMPLAINTS MUST BE FILED WITHIN 60 DAYS OF INCIDENT – THOSE FILED AFTER MAYBE PURSUED AT COMMANDER'S DISCRETION

HEALTHCARE PROVIDER	BRIGADE OR BN/SQDN SHARP SPECIALIST	CHAPLAIN
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CHAIN OF COMMAND	UNIT SHARP SPECIALIST	INSPECTOR GENERAL	HOUSING REFERRAL OFFICE
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JUDGE ADVOCATE GENERAL	MILITARY POLICE OR CRIMINAL INVESTIGATOR	CHAPLAIN	MEDICAL AGENCY
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UNRESTRICTED REPORTING

(REPORTING A CRIME WHICH IS INVESTIGATED)

Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).

CHAIN OF COMMAND	UNIT SHARP SPECIALIST	MILITARY POLICE OR CRIMINAL INVESTIGATOR
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CHAPLAIN	MEDICAL AGENCY	JUDGE ADVOCATE GENERAL
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COMPLAINTS EXCEPT THOSE FILED WITH THE IG, MUST BE ACTED UPON THREE CALENDAR DAYS. COMPLAINTS FILED WITH AN AGENCY AGAINST A MEMBER OF THE CHAIN OF COMMAND WILL BE REFERRED TO THE NEXT HIGHER COMMANDER IN THE CHAIN

**3
DAYS**

THE COMMANDER OR THE INVESTIGATING OFFICER APPOINTED BY THE COMMANDER HAS 14 CALENDAR DAYS TO INVESTIGATE THE ALLEGATIONS AND MEET WITH THE VICTIM TO DISCUSS THE OUTCOME AND RESULTS. A 30 DAY EXTENSION MAY BE GRANTED FROM THE NEXT HIGHER COMMANDER IF CIRCUMSTANCES REQUIRE IT. FURTHER EXTENSIONS CAN BE APPROVED ONLY BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND.

**14
DAYS**

THE COMPLAINANT HAS SEVEN CALENDAR DAYS TO APPEAL TO THE NEXT HIGHER COMMANDER IF HE OR SHE IS DISSATISFIED WITH THE INVESTIGATION RESULTS OR ACTIONS TAKEN. THAT COMMANDER HAS 14 DAYS TO COMPLETE THE INVESTIGATION. FINAL DECISIONS ON COMPLAINTS RESTS WITH THE GENERAL COURT-MARTIAL CONVENING AUTHORITY.

**7
DAYS**

30 DAYS AFTER THE INITIAL DECISION OF THE COMPLAINT, AN ASSESSMENT IS CONDUCTED BY THE SHARP SPECIALIST ON ALL SEXUAL HARASSMENT COMPLAINTS (SUBSTANTIATED AND UNSUBSTANTIATED) TO DETERMINE THE EFFECTIVENESS OF ANY CORRECTIVE ACTIONS TAKEN AND TO DETECT AND DETER ANY INCIDENTS OF REPRISAL. REPORT AND RECOMMENDATIONS ARE SUBMITTED TO COMMANDER ON DA FORM 7279-1-R NLT 45 DAYS FOLLOWING THE FINAL DECISION MADE ON COMPLAINT.

**30-45
DAYS**

**TRIGGERS
INVESTIGATION**

SEXUAL HARASSMENT/ASSAULT RESPONSE & PREVENTION (SHARP) COMPLAINT PROCESS for ARTB

Victims of Sexual Assault

Fort Benning
HOTLINE: (706) 566-7393

Complainant of Sexual Harassment

Victim states *"I have a SHARP compliant"*

Complainant uses Direct Approach (telling individual to stop sexual harassment behavior)

Complainant asks RI/Chain of Command /PA/ Chaplain to intervene and stop sexual harassment behavior **OR** Complainant states *"I have a SHARP compliant"*

BN Victim Advocate called.

Contact BN Victim Advocate

BN VA calls SFC Faustino-Smith/Brigade SARC & Jessica Wilson/VA **706-464-7711** or call Ft Benning Hotline **(706) 566-7393**

BN Victim Advocate will call to inform SFC Faustino-Smith/Brigade SARC & Jessica F. Wilson/VA **706-464-7711**

BN Victim Advocate will ensure victim's safety & discuss Restricted/Unrestricted Options

INFORMAL COMPLAINT (BN VA can file)—REPORT INAPPROPRIATE BEHAVIOR WITHOUT INITIATING A FULL INVESTIGATION. THIS MAYBE MOST APPROPRIATE FOR MINOR INFRACTIONS, WHERE VICTIM SIMPLY WANTS BEHAVIOUR STOPPED.

FORMAL COMPLAINT SFC Nyree Faustino-Smith/Brigade SARC will travel to location in order to file a Formal Compliant

FILE A FORMAL WRITTEN COMPLAINT (DA FORM 7279-R). COMPLAINTS MUST BE FILED WITHIN 60 DAYS OF INCIDENT – THOSE FILED AFTER MAYBE PURSUED AT COMMANDER'S DISCRETION

For RESTRICTED
(CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)

Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

UNRESTRICTED REPORTING
(REPORTING A CRIME WHICH IS INVESTIGATED) Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).

TRIGGERS INVESTIGATION

3 DAYS
COMPLAINTS EXCEPT THOSE FILED WITH THE IG, MUST BE ACTED UPON THREE CALENDAR DAYS. COMPLAINTS FILED WITH AN AGENCY AGAINST A MEMBER OF THE CHAIN OF COMMAND WILL BE REFERRED TO THE NEXT HIGHER COMMANDER IN THE CHAIN

14 DAYS
THE COMMANDER OR THE INVESTIGATING OFFICER APPOINTED BY THE COMMANDER HAS 14 CALENDAR DAYS TO INVESTIGATE THE ALLEGATIONS AND MEET WITH THE VICTIM TO DISCUSS THE OUTCOME AND RESULTS. A 30 DAY EXTENSION MAY BE GRANTED FROM THE NEXT HIGHER COMMANDER IF CIRCUMSTANCES REQUIRE IT. FURTHER EXTENSIONS CAN BE APPROVED ONLY BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND.

7 DAYS
THE COMPLAINANT HAS SEVEN CALENDAR DAYS TO APPEAL TO THE NEXT HIGHER COMMANDER IF HE OR SHE IS DISSATISFIED WITH THE INVESTIGATION RESULTS OR ACTIONS TAKEN. THAT COMMANDER HAS 14 DAYS TO COMPLETE THE INVESTIGATION. FINAL DECISIONS ON COMPLAINTS RESTS WITH THE GENERAL COURT-MARTIAL CONVENING AUTHORITY.

30-45 DAYS
30 DAYS AFTER THE INITIAL DECISION OF THE COMPLAINT, AN ASSESSMENT IS CONDUCTED BY THE SHARP SPECIALIST ON ALL SEXUAL HARASSMENT COMPLAINTS (SUBSTANTIATED AND UNSUBSTANTIATED) TO DETERMINE THE EFFECTIVENESS OF ANY CORRECTIVE ACTIONS TAKEN AND TO DETECT AND DETER ANY INCIDENTS OF REPRISAL. REPORT AND RECOMMENDATIONS ARE SUBMITTED TO COMMANDER ON DA FORM 7279-1-R NLT 45 DAYS FOLLOWING THE FINAL DECISION MADE ON COMPLAINT.